A sign in the dark

Description automatically generated**JOB EVALUATION SUMMARY**

FOR FULL-TIME ADMINISTRATION NON-BARGAINING UNIT POSITIONS

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| --- | --- |
| **JOB INFORMATION:** | |
| Evaluated Position Title: | Evaluated Band: |
| Assigned Job Code: | Complement Number: |
| Department: | Division: |
| Location/Campus: | Immediate Supervisor Job Title: |
| Job Family/ Sub-Family: | Immediate Supervisor Name: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **New Evaluation:** | Yes | No | **Re-evaluation Based on an Appeal:** | Yes | No |

***The Following is a high-level summary describing the evaluation results:***

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| **Date Submitted:** (DD/MM/YYYY) | **Date Evaluated:** (DD/MM/YYYY) | **Date Reviewed:** (DD/MM/YYYY) |

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|  |  |
| **HR Manager Name (Print)** | **HR Manager Signature** |