

Humber College AODA Committee

Minutes

October 6, 2017, 9:00 a.m. to 11:00 am – L1017
Lakeshore

In Attendance	Regrets
Robert Forward (RF)	Nora Simpson
Lam Trinh (LT)	Anne Zbitnew
Karen Hortopan (KH)	Monica Khosla
Tracy Maynard (TM)	Rita Kohli
Natalie Bobyk (NB)	Nancy Simms
Jessica Pilfold (JP)	Michael Thompson
Jennie Grimard (JGrimard)	Carina Cunanan
Janet Hollingsworth (JH)	Amanda Soriana
Phil Legate (PL)	
John Schroder (JS)	
Philip Burge (PB)	
Zahra Brown (ZB)	
Jodie Glean (JG)	

Items	Notes	To Dos
Welcome and Introduction	<p>Regrets were shared from people unable to attend the meeting.</p> <p>Attendees introduced themselves, described their roles at Humber and their interest in participating on the AODA Committee.</p>	
Review and approve May 26, 2017 Minutes	<p>Committee members reviewed and approved the minutes. JG stated that changes will be made to the membership on the subcommittees listed in the May 26th minutes as the membership on the Committee has changed over the past six months.</p>	

Committee Terms of Reference and Humber's Multiyear Accessibility Plan

Committee members reviewed the mission and mandate of the AODA committee and the responsibilities of committee members. The information is available on the Centre's [website](#).

JG emphasized the role of committee members to raise issues and/or initiatives of accessibility within their departments or faculties, as well as to share information and resources, distributed during committee meetings with their colleagues.

A question was asked in regards to how strictly enforced the rules are in regards to members' attendance at committee meetings. **JG** stated that there is follow-up with individuals who miss a number of meetings to discuss the feasibility of participation on the committee.

Committee members were informed that the AODA Committee 2017-2018 meeting schedule is available on the Centre's

JG/ZB to update the AODA members' responsibilities on the Centre's website to replace AODA Coordinator with Human Rights Manager. **DONE**

JG to resend 2017-2018 meeting Calendar to committee members. - **DONE**

	<p>website. The meeting scheduled on March 30th has been rescheduled to Friday, March 23, 2017, LRC 6084.</p> <p>PB enquired into whether the committee could review the Community Barrier forms that have been received over the past year(s) to analyze for trends. JG responded that completed Community Barrier forms will not be shared with the committee, however, the agenda item “Emerging Issues” will be a standing item to capture and discuss internal and external accessibility related trends and/or issues of which the College needs to be aware. For example, JG shared that there have been an increase in complaints in regards to the visibility of the room signage in older buildings not being visible. Additionally, JG stated that in bringing the issues or trends to the committee there will be an opportunity to discuss interim solutions and ideas.</p>	
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<p>Emerging Issues</p>	<p>JG informed committee members that provincial consultations are underway to support the development and implementation of a new standard under AODA – Education Accessibility Standard. The standard will be addressing accessibility barriers existing in K-12, postsecondary institutions and barriers experienced during the transition process of attending higher education and into the workforce. No deadline has been announced on when the standard will come into effect.</p> <p>Committee members engaged and provided responses to a survey shared by the Ministry of Education seeking input on accessibility in education. See the summary of responses attached.</p>	
<p>Accessibility Module, School of Media Studies</p>	<p>Jennie Grimard delivered a presentation on the School of Media Studies & Information Technology online course – <i>Making Accessible Media: Inclusive and Accessible Design in Broadcast Media</i>. See resources attached.</p>	<p>This document is available in an alternate format upon request</p>

<p>Subcommittee Discussions</p> <ul style="list-style-type: none"> - Accessible documents - Accessibility at Humber events - Physical Accessibility 	<p>JG informed committee members that an email will be sent inviting members who signed up to participate in a subcommittee to attend their respective subcommittee meeting. During these meetings committee members will discuss potential projects/initiatives for the 2017-2018 academic year.</p>	<p>JG/ZB to create doodle polls to coordinate subcommittee meetings.</p>
<p>Next Meeting</p>	<p>Next meeting is scheduled for November 24, 9:00 a.m. – 11:00 a.m., LRC 6084, North Campus.</p>	
<p>Check out</p>	<p>Committee members expressed their interest in working on subcommittee initiatives.</p>	

Attachments

1. Making Accessible Media: Inclusive and Accessible Design in Broadcast Media
2. Survey Responses
3. Meeting Dates

1.

Making Accessible Media: Inclusive and Accessible Design in Broadcast Media

- Online Course [Website](#)
- Youtube Channel - [Making Accessible media](#)

2.

AODA Committee's Survey Response

In May 2017, the Accessibility Directorate of Ontario, the Ministry of Education and the Ministry of Advanced Education and Skills Development launched an online survey to gather public input on accessibility in education.

Survey questions were based on the following themes:

- Accessibility awareness and training
- Accessibility accommodations
- Programs, policies and program supports
- Information communication
- Inclusive decision making
- Accessible learning spaces

Committee members responded to four survey questions identified below during the AODA Committee meeting held on October 6, 2017.

What could your school, college or university do to improve awareness and consideration of the accessibility needs of persons with disabilities?

- Sometimes accommodations requested are not clear for faculty. More dialogue needed about the terms stated in the accommodation letters for faculty, so that expectations are clear
- Every school or faculty to have their own accessible learning services committee, to act as a consultation service to faculty members who are seeking recommendations on how to increase accessibility in their teaching practices
- Find ways to increase investment in an accessible culture at Humber
- Need to address attitudinal barriers through various approaches - workshops, committees, hiring practices. Everyone needs to be invested in increasing accessibility
- Increase the understanding of internal and external community members (speakers, vendors, contractors) to adequately address and respond to accessibility needs when they arise
- Increase accessibility related trainings throughout the school year
- Designate specific budgets to finance accessibility related projects
- College's Advancement program can target accessibility related initiatives

What resources or policies have you seen as most effective to support awareness of accessibility needs in your school, college or university?

- The Design of Public Spaces Standard for new buildings is clear on what the institution must do to increase accessible spaces for new buildings
- Humber's teaching effectiveness program for new faculty includes a presentation on accessible resources
- Accessible Learning Services at Humber is effective increasing accessibility awareness

- Mandated trainings under AODA
- Programs for students that provide additional supports including counselling, financial and legal aid
- Humber's Accessible Learning Services has an online portal that allows for instructors to view all their students' accommodation letters in one place (with approval from the student)
- Accessible document workshops were beneficial
- Centre's AODA information table promotes awareness to students

What challenges do students with disabilities face when accessing supports, programs or services in your school, college or university?

- Wait times in accessing accessible supports. Part-time and mature students tend to take a longer time to connect with accessible resources at the College
- There needs to be an increase in the promotion of the accessible services/resources available at the College as this informs students' decisions in the Colleges they apply too
- Lack of resources in supporting students with disabilities transitioning from post-secondary into the workforce
- Attitudinal barriers - misrepresentation of what an accommodation really means, for e.g., equity vs. favoritism

In your experience what resources, tools or policies are most effective to promote awareness of the available supports?

- Student volunteers and leaders, for e.g. Easy Start Transition Ambassadors, promote the accessible services at Humber before students arrive on campus
- Public advertisements that promote accessible services and resources available at Humber College
- Mandatory legislation
- Increased spaces to learn directly from persons with disabilities
- Use of internal communication channels, for e.g. HTV ads

3.

Meeting Dates – 9:00 a.m. – 11:00 a.m.

Friday, November 24, 2017

Location: Learning Resources Commons (LRC), Room 6084

Friday, January 26, 2018

Location: Learning Resources Commons (LRC), Room 6084

Friday, March 23, 2018

Location: Learning Resources Commons (LRC), Room 6084

Friday, May 25, 2018

Location: Lakeshore Campus, Building B, Room B118