

Accessibility for Ontarians with Disability Act (AODA) Committee

February 2, 2018 from 9:00 a.m. to 11:00 a.m. at LRC, 6084

Meeting Minutes

Opening

The regular meeting of the Accessibility for Ontarians with Disability Act (AODA) Committee was called to order at 9:00 a.m. on February 2, 2018 in the Learning Resources Commons (LRC) room 6084, by Jodie Glean.

Present

Aaron Brown (AB), Anne Zbitnew (AZ), Ilham Alam (IA), Jessica Pilfold (JP), John Schroder (JS), Kimberly Zammit (KZ), Lam Trinh (LT), Michael Thompson (MT), Monica Khosla (MK), Nora Simpson (NS), Natalie Bobyk (NB), Phil Legate (PL), Phillip Burge (PB), Kayla Chambers (KC), Tracey Maynard (TM), Jodie Glean (JG) and Zahra Brown (ZB).

Regrets

Alicia Damley, Alicia Sam, Amanda Soriano, Anna Meliksetyan, Brenda Ridley, Carina Cunanan, Carol Appleby, Dana Costin, Janet Hollingsworth, Jasjeet Bal, Jennie Grimard, Josephine Coke, Josh Vatcher, Karen Hortopan, Lynn vanLieshout, NanaAma Pabi, Nancy Simms, Rita Kohli, Robert Forward

Welcome and Introduction:

Committee members checked in

Approval of Minutes

The minutes of the previous meeting were reviewed and approved with corrections noted.

Emerging Issues

JG delivered a presentation on Humber's accessibility related policies and AODA Program. Humber's Accessibility Policy is currently being revised to reflect the changes to the AODA Customer Service Standard. **JG** recommended that committee members remind their teams to (re)take the AODA: Accessible Customer Service online training.

AODA Subcommittee Updates

ZB provided an update of Subcommittee team meetings.

The AODA Subcommittee team members revised their mission statements and provided updates on specific projects.

1. Accessible Documents and Education (ADE) Sub-committee:

Revised Mission Statement:

“To provide educational sessions and resources to the Humber community to increase knowledge of accessible learning in various functions, including documents and social media.”

Project: Resources Hub

To compile, develop and share with the Humber Community, a resource hub of accessibility related tips and resources. The ADE sub-committee used Google Doc to develop an inventory of accessibility-related resources, tips and website links. The Sub-Committee is scheduled to meet and review the resources

2. Humber Events (HE) Sub-committee:

Revised Mission Statement:

“To propose, support, and promote initiatives in increasing accessibility at Humber events.”

Project: Live Captioning at Humber

To facilitate the provision of live captioning at Humber events such as, President’s Breakfast, Student Orientations and Convocation ceremonies. The HE sub-committee inquired about making use of live captioning companies to help with increasing accessibility. **JG** stated that discussions on having live captioning at Humber events have already begun. **JG**, Andrew Leopold and the IT Support team met prior to the winter holidays. During this meeting, IT Support shared the results of the test run with AI Media. There were mixed reviews on the quality of the service. **JG** shared that the Centre for Human Rights, Equity and Diversity has established a budget for Live Captioning services at Centre events.

JG proposed that the HE subcommittee draft messaging on the importance of live captioning services to engage the Humber Community.

3. Physical Accessibility Space (PAS) Subcommittee:

Mission Statement:

“To provide consultation and resources that support Humber College in increasing physical accessibility spaces.”

Project: To Increase accessibility in Humber’s physical environment.

Update on project:

Members shared the need to increase membership on this subcommittee and for increased communication and awareness on accessibility, particularly during poor weather conditions.

Presentation on the Centre for Technology Innovation (CTI) Building

Scott Valens, Director, Capital Development and Facilities Management, and his team members, presented on the accessibility spaces and features of the new Centre for Technology Innovation (CTI) building. AODA Committee members raised questions about AODA guidelines and best practices for accessibility applied in the development phase of the CTI building.

Upcoming Workshops and Next Meeting Date

JG announced two upcoming workshops – to be hosted by **JG** and **ZB**:

1. Lunch and Learn: Social Media Accessibility workshop on March 13, 2018 at North campus and March 15, 2018 at Lakeshore campus.
2. Breaking Down Barriers: Understanding Accessibility at Humber – February 22, 2018 at North campus and March 1, 2018 at Lakeshore campus.

The next AODA Committee meeting will be at 9:00 a.m. to 11:00 a.m. on April 6, 2018 at North Campus, LRC 6084.

Adjournment

Meeting was adjourned at 11:00 a.m. by Jodie Glean.
AODA Committee Meeting minutes submitted by Zahra Brown.