HUMBER

Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Committee Meeting
Date: Friday, November 30, 2012 Time: 9:00am – 11:00am

In Attendance	Absent
Ahmed Abukar	Colleen Reinsborough
Akil Annamunthodo	Heather Snell
Alessia DiVirgilio	Olga Lalka
Andrew Leopold	Scott Valens
Diana Jacobsen	Shari Walsh
Janet Lising	
Jessica Bowen	
Jodie Glean	
Khon Ta	
Lora Nasim	
Makram Ferwana	
Nancy Bryant	
Nancy Simms	
Nicole Waskul	

Welcome & Introduction

Ahmed Abukar facilitated the check in. All Committee Members reported being well. **JB** introduced new committee members Akil Annamunthodo, Nicole Waskul and Makram Ferwana.

Approval of September 28, 2012, Meeting Minutes

Nancy Simms approved the September 28, 2012 meeting minutes.

Accessibility Policy

Humber's Accessibility Policy ('the Policy') was distributed to all Committee Members for their review and feedback. Jessica Bowen explained that the Policy has undergone an extensive consultation process with multiple stakeholders at the College. Stakeholders were provided with an opportunity to submit questions about the Policy and to provide feedback and/or suggest revisions. Nancy Simms shared that the staff from the Centre for Human Rights, Equity & Diversity has worked diligently to ensure that the process of developing the Policy is both transparent and collaborative.

Purchasing Procedures

Humber College has added a section on incorporating accessibility criteria and features during the procurement process into Humber's Purchasing Policy. Humber's accessible procurement practices can be found in Section 1.5 of Humber's Purchasing Policy at the following web address
http://www.humber.ca/sites/www.humber.ca/files/purchasingproceduresept26.pdf

Documented Individual Accommodation Plan

Jessica Bowen shared with Committee Members that Centre staff have begun extensive work on the Individual Accommodation Plan, one of the AODA (2005) requirements for the College under the Employment Standard.

Multi-Year Accessibility Plan ('the Plan')

Committee Members were provided with a copy of the draft multi-year accessibility plan for their review and feedback. Members who were present September 2012 AODA meeting have already reviewed the first section of the Plan. As a result of Members' comments and suggestions at the previous Committee meeting, the feedback was incorporated into the remaining sections of the document. Jessica Bowen explained that the document is a three-year plan that extends from 2013-2016.

Training to Educators Online Module

Jessica Bowen informed the committee that the AODA HRCC Committee, which is comprised of AODA representatives from Colleges across Ontario, has developed a twenty-minute training module on Universal Instructional Design to assist Colleges in Ontario to meet compliance with the Section 16 requirement to provide Accessibility Awareness Training to all educators. The Centre is currently reviewing the content of the training module and revising it to ensure it incorporates Humber's practices and procedures. The training module will be available on the AODA website and face-to-face trainings will be offered as well.

New Business Arising

Lora Nasim shared with the Committee how Information Technology Services (ITS) is enhancing accessibility at Humber.

- ITS is currently reviewing accessible options for the touchscreens that students use to release their print jobs in the computer labs. ITS is currently testing alternate methods of releasing the print jobs for members of the Humber Community who are unable to use the touchscreen.
- ITS has also installed accessibility signage on one computer workstation per E-Link lab (North H205, LX109, Lakeshore A240, Lakeshore Commons and B102/103), to give priority to people with disabilities. ITS will monitor the accessible location(s), and will increase the spaces where necessary.
- The service counters at the Support Centre are high and can create a barrier for a person with a disability. Support Centre staff are providing service at a lower counter to increase accessible customer service for the Humber Community.

Janet Lising shared that the Library is increasing accessibility by purchasing a new entrance system for the second floor entrance to the Library as it is not easy to maneuver, particularly for a person using an assistive device.

Khon Ta and Alessia DiVirgilio shared with the Committee that they are currently involved in meetings related to the development of an accessibility map for Humber College.

International Day of Persons with Disabilities

Ahmed Abukar shared with Committee Members that Humber is recognizing the International Day of Persons with Disabilities on December 3, 2012, from 12:00pm-1:00pm. The event is being held by the Centre for Human Rights, Equity & Diversity in collaboration with Humber's Disability Services.

Next Meeting Date

Friday, January 25, 2013, 9:00am-1:00pm, Building B, Room B101.